



Living River Summer Camp Healthcare Provider Job Description

Nurse duties for check-in:

1. Review the campers' health history form to ensure the medications listed match what the camper brings to camp; note any details including which medicines must be near the camper-inhalers, etc.
2. Complete the Health Check-in form for each camper, which includes specific information about allergies that require an EpiPen and whether the camper brought an EpiPen.
3. Place each camper's medication in a clear plastic bag (found in the Health Care Center) then label their bag with their name.
4. Set up a process for medication distribution.
5. Place labeled bags in the locked filing cabinet in the Health Care Center. Place completed Health History and Check-in forms in a filing cabinet drawer in HCC.

Nurse duties daily:

1. Be available to administer medications in the morning, noon, supper, and bedtime.
2. Complete Medication Log and individual camper record of medication administration.
3. Respond to camper, staff, and volunteer health concerns as they happen and document each incident.
4. Be responsive by radio and able to travel to other parts of Living River's campus to address a concern.
5. Check each cabin for sanitation.
6. Participate in staff meetings and interact with campers.
7. Familiarize yourself with Living River's Emergency Action Plans and carry out your stated Healthcare Provider role in case of any emergency.

Last day of camp:

1. Check first aid kits in each cabin and document usage in each notebook. Replenish kits as necessary. Check counselors' first aid packs and document usage. Replenish kits as needed.
2. Return medications to families as they leave.
3. Return the keys to the filing cabinet and logs to Camp leadership.

Qualifications:

- Must have a clear background check.
- A valid medical license
- CPR Certification
- Relate to children, youth, and adults positively.

Compensation:

If time and service are not being volunteered, healthcare providers are compensated \$240 per day.